

ANNEX – DRA 2018 WORK PLAN

Item	Activity	Target	Deliverables	Remarks
1	Annual Publication of Updated Directory of DMP Focal Persons and Alternates	Q1	publication of updated directory of DMP Focal Persons and Alternates	annual activity
2	Development of WESM Dispute Databank	Q2	databank in checklist format	
3	Exploration of possible secure and cost-efficient electronic communication and files exchange platform for the use of WESM-accredited private neutrals and multiple parties during mediation or arbitration proceedings	Q2	options for possible files exchange platforms	
4	Acquisition of a roster/directory of case stenographers and their respective rates	Q2	roster/directory of stenographers	
5	Research on literature of procedures for dispute avoidance for the Dispute Management Protocol Focal Persons	Q2	informative/ facilitative materials	
6	Conduct of Mediation Seminar for Accredited WESM Mediators	Q3	training/seminar	
7	Proposed Further Amendments to the WESM Dispute Resolution Manual regarding Dispute Resolution for the Retail Market	Q3	proposed amendments	

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8	Benchmarking of WESM Mediator's Fees	Q3	record of default fees for WESM Mediators	
9	Awareness campaign for the WESM Dispute Resolution Process among Market Participants	as necessary/ as scheduled	continuous update of FAQs in the Market website, seminar, lectures, etc.	
10	Dissemination of schedules of ADR-related programs, lectures or events organized by external strategic partners (i.e., PI Arb, PDRCI, DOJ-OADR) for the continuing education of WESM-accredited Mediators/Arbitrators	as offered/ as scheduled	advisories/notifications/ invitations to WESM Mediators/Arbitrators	<ul style="list-style-type: none"> • regular activity • subject to the schedule of relevant programs or events
11	Facilitation of training for WESM-accredited Mediators/Arbitrators on the WESM, the Retail Market and the Reserve Market; update on changes WESM Dispute Resolution Process	as scheduled	training(s)/seminar(s)	subject to the availability of trainings offered
12	Submission of report(s) on dispute case(s)	monthly or as applicable	Dispute Report(s), as needed	